

✓ Do's

- ✓ Procure business from authorized agents / Employees of Bajaj Life Insurance only.
- ✓ Read the policy documents carefully once received and ensure personal details are accurately filled. In case of any disparity please call on 020- 6712 1212 or can write to customercare@bajajlife.com visiting your nearest Bajaj Life Insurance branch.
- ✓ Make the premium payments through ECS, cheque, demand draft or online payments. Do not issue the cheque in the name of the insurance agent. Instead, directly issue it in the name of the insurer along with the policy number
- ✓ Ensure that the product features have been correctly explained and are same as mentioned in the product document. In case of any disparity please call on 020- 6712 1212 or can write to customercare@bajajlife.com
- ✓ Highlight to Bajaj Life Insurance in case the policy document is not received within 30 days of issuance
- ✓ Report any unauthorized transaction communication received through SMS/Email/Letter to us immediately
- ✓ Loss of policy documents / Change of Contact number or Address should be informing to Bajaj Life Insurance
- ✓ Report suspicious calls with brief particulars of the call through e-mail to customercare@bajajlife.com or call on 020- 6712 1212

✗ Don'ts

- ✗ Never share your KYC documents like PAN card, driving license, passport, etc. to unknown persons. Bajaj Life never ask the customers to submit your original documents for any of our transactions
- ✗ Do not sign a blank proposal form and inform the insurer if any Agent / Employee is asking to do so on 020- 6712 1212 or can write to customercare@bajajlife.com
- ✗ Avoid paying premium in Cash to Insurance Agents. In case you want to make the first premium in cash then ensure you pay the same by visiting nearest authorized Bajaj Life Insurance Branches and do not forget to collect original premium paid receipt with Bajaj Life Insurance Stamp on it

- ✓ Do not share your personal or policy details and OTPs of transactions to any unknown sources / Callers
- ✓ Do not disclose your account login ID and Passwords even to your Insurance Agent
Never issue blank cheques for any financial transaction
- ✓ Do not part with your policy details/other information to any caller
- ✓ Do not get lured by callers offering extra bonuses and higher benefits against surrender of your existing policy